

BASIC INFORMATION



for Foreigners of Prague 11



MUNICIPAL OFFICE

The **Municipal Office** is divided into several departments and one unit. The departments listed below are then divided into divisions.

- Financial Department
- The Mayor's Office Department
- The Secretary's Office Department
- Department of Property Rights
- Department of Health and Social Affairs
- Department of Property Management
- Department of Culture and Education

The offices are located at four different locations:

- **Prague 11 Municipal District, Ocelíkova 672/1**

Departments: Mayor's Office, Secretary's Office, Financial Department, Department of Property Rights, Department of Property Management filing office
information office
cash office

- **Prague 11 Municipal District, Jurkovičova 988/26**
Department of Territorial Development

- **Prague 11 Municipal District, Vidimova 1324, 1325**
Departments: Department of Internal Affairs, Trade Licensing Department, Department of Culture and Education, Department of the Environment, Building Department
Internal Audit and Control Unit
Vital Records Office, Offense Division
Verification of copies and signatures, Czech POINT

Prague 11 Information Offices for the public are located at the following addresses:

- Ocelíkova 672/1
- Šustova 1930 – inside the Šustova health center (3rd floor, door no. 4026)

The Municipal District also has its own **magazine** called "KLÍČ". The Municipal Office's information for foreigners can be found on the Prague 11 **website** at <https://www.praha11.cz/> in the **FOREGINERS/CIZINCI** section. The Municipal Office also runs a **Facebook page** in Vietnamese – **Ủy ban Praha 11**. The City of Prague also runs a "Metropole všech" website where the foreigners can look up various important information: <http://metropolevsech.eu/cs/>

EDUCATION

Children of foreigners who are staying in the Czech Republic on the basis of a permit allowing stay of over 90 days are legally obliged to attend elementary school. **Elementary school lasts 9 years; attendance is obligatory.** Children must also attend preschool for at least a year before proceeding to elementary school.

A list of schools and information on education can be found at <https://www.praha11.cz/cs/mestska-cast/skolstvi/>.

Who can you contact if you need help with getting your child a tutor or a pedagogical assistant?

Department of Culture and Education staff can be reached at: +420 267 902 324; +420 267 902 325.
Department of Health and Social Affairs staff can be reached at: +420 267 902 156.

FOREIGNERS RESIDING IN THE CZECH REPUBLIC

The **Foreign Police** (invitations, visas for up to 90 days) and the **Ministry of Interior** (visas exceeding 90 days, long-term residence, temporary stay of EU citizens, permanent residence – applications, change notifications) are in charge of residence matters.

- information phone line where you can make an appointment in Prague and Central Bohemian Region: **+420 974 820 680**
- you can find contact details of the MoI offices and the Foreign Police, as well as all information on residence application requirements and residence-related matters at: www.mvcr.cz/cizinci

To get advice, to find someone to accompany you to an office, and to contact a non-profit organization, you can reach out to the **Department of Health and Social Affairs of Prague 11** by calling them at **+420 267 902 156**.

NON-PROFIT ORGANIZATIONS PROVIDING ASSISTANCE

The non-profit organizations can help you with a variety of issues. They can provide consultations, help with residence-related matters and other affairs, or provide you with an interpreter and accompany you to various offices of state authorities. You can reach out to the following non-profits:

- **Integration Centre Prague (ICP)**, Žitná 1574/51, 110 00, Praha 1, phone no.: +420 252 543 846
- **Caritas of the Archdiocese of Prague**, phone no.: +420 224 813 418

Praha 2, Londýnská 44, Mondays and Thursdays, from 10AM to 4PM

Praha 4, Cigánkova 1861/2, Mondays, Wednesdays, from 9AM to 5PM; Tuesdays, Thursdays, from 9AM to 2PM

Praha 6, Žukovského 888/2, Mondays, Wednesdays, from 9AM to 5PM; Tuesdays, Thursdays, from 9AM to 2PM

- **Association for Integration and Migration**, Baranova 1026/ 33, 13000 Praha 3, phone no.: +420 224 224 379
- **Organization for Aid to Refugees**, Kovářská 4, 190 00 Praha 9, Tuesdays and Thursdays, from 9AM to 5PM; make your appointment at: +420 730 158 781, 730 158 779
- **The Centre for Integration of Foreigners (CIC)**, Pernerova 10/32, 186 00 Praha 8, phone no.: +420 704 600 700; phone no.: +420 222 360 452
- **South East Asia – liaison**, Libušská 319/126, Praha 4 – Písnice, phone no.: +420 601 310 001

EMERGENCY NUMBERS

Police of the Czech Republic: 158

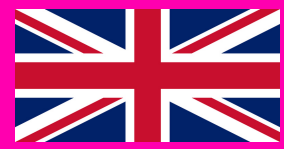
Municipal Police: 156

Ambulance: 155

Firefighters: 150

European emergency telephone number: 112

BASIC INFORMATION



or Foreigners of Prague 11



LEARNING CZECH, TUTORING

Apart from pre-schools and elementary schools, there is a number of organizations offering Czech lessons in Prague. Below are details of several organizations that offer free Czech language courses:

- **The Centre for Integration of Foreigners (CIC)**, Karlínské náměstí 7, 186 00, Praha 8, <https://www.cicpraha.org/>
Czech courses for foreigners: <https://www.kurzycestinyprocizince.cz/cs/lokality.html>, phone no.: +420 222 360 834; cell: +420 735 173 738
- **META, o.p.s.**, Žerotínova 1124/35, 130 00 Praha 3 - Žižkov, <https://meta-ops.eu/>
Czech language courses: <https://meta-ops.eu/cizinci/kurzy-cestiny>, cell: +420 773 304 534; +420 773 304 534
tutoring: <https://meta-ops.eu/cizinci-rodice-deti/doucovani/>
- **Integration Centre Prague (ICP)**, Žitná 1574/51, 110 00, Praha 1, <https://icpraha.com/>
Czech language courses: <https://icpraha.com/kurzy-ceskeho-jazyka/>
coordinator (beginner courses): cell: +420 774 736 610
coordinator (advanced courses): cell: +420 608 480 142
- **Nová škola, o.p.s. (children's courses only)** - www.novaskolaops.cz
tutoring for elementary and high school children: <http://www.novaskolaops.cz/pro-zaky-zs-a-ss>, cell: +420 737 544 773

SOCIAL SECURITY

The Czech social security system is based on **social security contributions, state social support, and emergency benefits**. When legal requirements are met, **persons with permanent residence permit, asylum seekers, persons granted subsidiary protection, and EU citizens registered in Czech Republic for over 3 months are entitled to receive social support**. Other foreigners are entitled to state social support after staying in the Czech Republic for 365 days (with the exception of asylum procedures). All persons who are staying in the Czech Republic legally are entitled to receive emergency benefits. According to legislation, all employees are enrolled in the sickness insurance system; entrepreneurs are not obliged to join. Pension insurance or the amount of pension are based on the number of years worked in Czech Republic or in the country of origin.

PARKS AND FORESTS IN AND AROUND PRAGUE 11

Milíčovský forest

Milíčovský forest is located between Jižní Město and the highway and is a part of a small natural park Botič - Milíčov. Together with the Hostivař forest park, it serves as a recreational area mostly for the residents of Jižní Město, although the forest and nearby ponds, wetlands, and meadows make the area an attractive spot for all Prague residents that is definitely worth a visit.

Kunraticko - michelský forest

Kunratický forest (also known as Krčský forest, while the northwest part is called Michelský forest) is a forest covering around 300 hectares of Prague district of Kunratic. The built-up area separates this forest from other forests in the area, preventing free migration of animals. In the north, Kunratický forest becomes Michelský forest that spans districts of Michle and Chodov.

Hostivař forest park

The Hostivař forest park and the Hostivař dam are an important recreation area for many Prague residents, with many playgrounds, benches, and gazebos scattered on its territory. A freely accessible picnic area with a campfire ring is especially popular. A marked tourist path passes through the forest park, as well as an educational trail covering Botič basin and numerous bike paths.

PRAGUE 11 CULTURE

- Chodovská tvrz - cultural center**: <https://chodovskatvrz.cz/>, Ledvinova 9/86, 149 00 Praha 4
- Roman Catholic parish of the church of st. Francis of Assisi Prague - Chodov** Na Sádce 18, 149 00 Praha 4
- Zahrada cultural center**, Malenická 1784, 148 00 Praha 4
- Mother Theresa's community center**, U Modré školy 2337/1, 149 00 Praha 11
- Chodov branch of Prague Public Library**, Jírovcovo náměstí 1782/1, 149 00 Praha 11
- Opatov branch of Prague Public Library**, Opatovská 1754/14, 149 00 Praha 11
- Chodov Local Public Library**, Donovalská 2222/31, 149 00 Praha 11
- Mezi domy community center**, Křejského 1502/8, 149 00 Praha 11

HEALTHCARE

Employees, foreigners with a permanent residence permit, asylum seekers, and persons granted subsidiary protection **have the right to free healthcare and public health insurance**. Other foreigners need to acquire commercial health care - see some of the companies providing commercial healthcare below:

<https://www.pvzp.cz/cs/produkty/zdravotni-pojisteni-cizincu/komplexni-zdravotnipojisteni-cizincu-plus/>

<https://ergo.cz/p/zdravotnipojistenicizincu/zdravotnipojistenicizincuwelcome/>

<https://www.maximapojistovna.cz/cs/zdravotni-pojisteni-cizincu/komplexni-zdravotni-pojisteni-cizincu>

<https://www.slavia-pojistovna.cz/lide/zdravotni-pojisteni-cizincu/komplexni-zdravotni-pojisteni-cizincu/>

EU citizens need to use their European Health Insurance Card (EHIC).

Healthcare centers in Prague 11:

- **Šustova healthcare center**, Šustova 1930/2, 148 00 Praha 11
- **Thomayerova hospital**, Vídeňská 800, 140 59 Praha 4 - Krč
- **Chodov Comfort Care**, Kloknerova 1245/1, 148 00 Praha 11
- **Mamma centrum Opatov**, Opatov Park, Líbalova 2348/1, 149 00 Praha 11
- **EUC Klinika Praha - Opatovská**, Opatovská 1763/11, 149 00 Praha 11
- **Litochleby healthcare center**, Hvězdoslavova 1600, 149 00 Praha 11
- **Palas Athena outpatient surgery center**, Hvězdoslavova 509/25, 149 00 Praha 11

Healthcare department for foreigners:

children: +420 224 433 690, +420 224 433 691

adults: +420 224 433 682, +420 224 433 681, +420 224 433 674

e-mail: cizinecke@fnmotol.cz

PUBLIC TRANSPORT

You can find a map of Prague public transport at <https://www.dpp.cz/jizdni-rady/mapy-a-schemata>. Use the following link to find traffic schedules and plan routes: <https://idos.idnes.cz/vlakyautobusymhdvse/spojeni/>. You need a validated ticket to use the public transport. Tickets can be bought in vending machines at some of the bus and tram stations, and at every subway station where the machines are always located on the ground level, before you enter the escalator. You can also use a prepaid electronic pass called **Lítačka** <https://pidlitacka.cz/home>. Paying with an SMS is also an option (codes are different based on the ticket type; they can be found in public transport). Some buses or trams have an option to buy and pay for the ticket with a credit card. Prague 11 is serviced by the red subway line C and both city and suburban bus lines.